

PROCEEDINGS

A meeting of the Lancaster City Council was held in the Town Hall, Morecambe, at 6.30 p.m. on Monday, 16 May 2016, when the following Members were present:-

Robert Redfern (Mayor)	Carla Brayshaw (Deputy Mayor)
Sam Armstrong	June Ashworth
Lucy Atkinson	Jon Barry
Stuart Bateson	Alan Biddulph
Eileen Blamire	Dave Brookes
Tracy Brown	Abbott Bryning
Susie Charles	Darren Clifford
Brett Cooper	Claire Cozler
Sheila Denwood	Rob Devey
Charlie Edwards	Nigel Goodrich
Mel Guilding	Janet Hall
Tim Hamilton-Cox	Janice Hanson
Colin Hartley	Helen Helme
Brendan Hughes	Caroline Jackson
Joan Jackson	Andrew Kay
Ronnie Kershaw	Geoff Knight
James Leyshon	Karen Leytham
Roger Mace	Matt Mann
Terrie Metcalfe	Abi Mills
Rebecca Novell	Jane Parkinson
Margaret Pattison	John Reynolds
Sylvia Rogerson	Ron Sands
Elizabeth Scott	Roger Sherlock
David Smith	Susan Sykes
Malcolm Thomas	Oscar Thynne
Andrew Warriner	David Whitaker
Anne Whitehead	Nicholas Wilkinson
Peter Williamson	Phillippa Williamson

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Andrew Gardiner, John Wild and Peter Yates.

2 MINUTES

The minutes of the meeting held on 13 April 2016 (reconvened on 27 April 2016) were signed by the Mayor as a correct record.

3 DECLARATIONS OF INTEREST

There were no declarations of interest made at this stage.

4 ANNOUNCEMENTS

There were no formal announcements, however the Mayor thanked all Councillors who had attended the Mayor's Sunday Service at the Priory Church of St Mary on Sunday 16 May or sent their apologies.

The Chief Executive advised Councillors that the Mayor intended to re-order the agenda to take agenda item 16 first, the Report of the Independent Remuneration Panel, to allow Panel Members to be heard first.

5 MEMBERS' ALLOWANCES SCHEME - REPORT OF THE INDEPENDENT REMUNERATION PANEL

The Chairman of the Independent Remuneration Panel, Kirsten McAteer presented a report detailing the recommendations of the Independent Remuneration Panel regarding members' allowances for 2016/17. Harsha Shukla, MBE, a Member of the Panel, also attended for this item. The Panel recommended that the contribution of £173.88 per annum for broadband be withdrawn and the annual basic allowance increased by £100 (from £3350 to £3450).

Councillor Blamire proposed, seconded by Councillor Brown:

"That the Panel be thanked for their report although Council feel unable to support the recommendations therein, and propose that the current scheme be retained for the next municipal year."

After a short debate Members voted on the proposition which was clearly carried.

Resolved:

- (1) That the Panel be thanked for their report although Council feel unable to support the recommendations therein, and propose that the current scheme be retained for the next municipal year.

6 ALLOCATION OF SEATS TO POLITICAL GROUPS

The Chief Executive presented a report to advise Council of the Proportional Representation (PR) calculations relating to the allocation of seats in accordance with the Local Government and Housing Act 1989 and Council's agreed protocol, following the

recent by-elections in the Carnforth and Millhead and John O'Gaunt Wards and the resignation of a Member from the Labour Group.

Councillor Armstrong proposed, seconded by Councillor Brown:

“That recommendation 1, as set out in the report, be approved.”

There was no debate and the proposition was clearly carried when put to the vote.

A list of the political groups' nominations to Committees had been circulated at the start of the meeting.

The Monitoring Officer advised Councillors that the Labour Group had passed over a place on the Budget and Performance Panel as a PR adjustment as a result of the calculation. There was a tie for that seat between the Conservative and Green groups which necessitated the drawing of lots under the supervision of the Mayor by the Leaders of the two groups.

Following the drawing of lots the Green group received the place on Budget and Performance Panel and the Conservative group administrator confirmed that the Conservatives would take two seats on the Overview and Scrutiny Committee, and three on the Budget and Performance Panel.

Councillor Armstrong proposed, seconded by Councillor Brown:

“That the adjustments required to the Grouping of Committees, detailed in paragraph 3 and Appendix C of the report, with the passing over of one seat on the Budget and Performance Panel from the Labour Group to the Green group, be approved.”

There was no debate and the proposition was clearly carried when put to the vote.

Resolved:

- (1) That in accordance with Section 15 of the Local Government and Housing Act, 1989 and Part 4 of the Local Government (Committees and Political Groups) Regulations, 1990, the calculations and allocation of seats set out in Appendices B and C of the report, be approved.
- (2) That the adjustments required to the Grouping of Committees, detailed in paragraph 3 and Appendix C of the report, with the passing over of one seat on the Budget and Performance Panel from the Labour Group to the Green group, be approved.

7 EXECUTIVE ARRANGEMENTS (Page 11)

The Leader presented a report on the delegation of executive functions, in accordance with Rule 1.2 of the Cabinet Procedure Rules.

The Leader then presented to Council the names of the Members appointed to Cabinet: Councillors Clifford, Hanson, Latham, Leyshon, Pattison, Whitehead and Smith. Details of portfolio areas are appended to the minutes.

Resolved:

- (1) That the report be noted.

8 NON-EXECUTIVE DELEGATIONS

The Monitoring Officer presented a report on the Scheme of Delegation to Officers in relation to non-executive functions.

Councillor Blamire proposed, seconded by Councillor Brown:

“That the recommendation as set out in the report, be approved.”

There was no debate and the proposition was clearly carried when put to the vote.

Resolved:

- (1) That the current Scheme of Delegation to Officers (“Scheme of Delegation”) in regard to non-executive functions be approved.

9 APPOINTMENT OF ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER

The Chief Executive submitted a report to enable Council to formally appoint the new Chief Executive to the role of Electoral Registration Officer (ERO) and Returning Officer (RO) from her start date of 1 July 2016.

Councillor Blamire proposed, seconded by Councillor Brown:

“That the recommendations, as set out in the report, be approved.”

Resolved:

- (1) That Susan Parsonage be formally appointed to the role of Electoral Registration Officer (ERO) effective from 1 July 2016.
- (2) That Council re-confirms that the role of Returning Officer (RO) be attached to the post of Chief Executive.

10 APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS (Page 12)

A list of Members nominated by the Labour, Conservative, and Green groups for appointment to the Council’s Overview and Scrutiny bodies had been circulated at the commencement of the meeting and, in line with the allocation of seats agreed at minute 6, some adjustments were noted. Councillors Cooper and Phillippa Williamson were nominated as the Conservative appointments to the Overview and Scrutiny Committee, with Councillor Ashworth being the nomination of the Independent group.

Councillor Hamilton-Cox was nominated as the additional Green appointment to the Budget and Performance Panel following the earlier drawing of lots for the seat.

Members were reminded that in accordance with the Council’s Constitution Part 3, Sections 12 and 13, only non-Cabinet members were entitled to vote on this item.

Acceptance of the nominations put forward by the groups for appointment to the Overview and Scrutiny bodies was moved by Councillor Armstrong and seconded by Councillor

Brown.

On being put to the vote the Mayor declared the proposition clearly carried.

Resolved:

- (1) That the nominations put forward by the groups for appointment to the Overview and Scrutiny bodies for 2016/17 be approved as set out in the Appendix to these minutes.

11 APPOINTMENT OF COMMITTEE MEMBERS (Pages 13 - 16)

A list of Members nominated by the Labour, Conservative, and Green groups for appointment to the Council's Committees and Appraisal Panel, in accordance with the allocation of seats as agreed at minute 6, had been circulated at the commencement of the meeting. Councillor Knight advised that Councillor Ashworth would be the Independent group member on the Planning and Highways Regulatory Committee and the Licensing Act Committee.

It was moved by Councillor Armstrong and seconded by Councillor Brown that the nominations put forward by the groups for appointments to Committees and the Appraisal Panel be accepted.

On being put to the vote, the Mayor declared the proposition clearly carried.

Resolved:

- (1) That the nominations put forward by the groups for appointments to Committee of Council and the Appraisal Panel be approved as set out in the Appendix to these minutes.

12 APPOINTMENT OF CHAIRMEN

The Mayor requested nominations for a Chairman for the Overview and Scrutiny bodies and for each of the Council's Regulatory and Standing Committees.

The Mayor reminded Members that in accordance with the Council's Constitution only non-Cabinet Members were entitled to vote on the Chairmen proposed for the Overview and Scrutiny Committee and Budget and Performance Panel.

In relation to the Overview and Scrutiny Committee, Councillor Phillippa Williamson was nominated by Councillor Goodrich and seconded by Councillor Peter Williamson. Councillor Ashworth was nominated by Councillor Knight and seconded by Councillor Armstrong.

On being put to the vote 23 Members voted for Councillor Phillippa Williamson and 25 Members voted for Councillor Ashworth, whereupon the Mayor declared Councillor Ashworth Chairman of the Overview and Scrutiny Committee.

In relation to the Budget and Performance Panel, Councillor Brookes was nominated by Councillor Hamilton-Cox and seconded by Councillor Wilkinson.

There being no further nominations, Councillor Brookes was declared Chairman of the Budget and Performance Panel.

In relation to the Licensing Regulatory Committee, Councillor Hartley was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Edwards was nominated by Councillor Cooper and seconded by Councillor Parkinson.

36 Members voted for Councillor Hartley and 20 for Councillor Edwards. The Mayor declared Councillor Hartley Chairman of the Licensing Regulatory Committee.

In relation to the Licensing Act Committee, Councillor Metcalfe was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Guilding was nominated by Councillor Peter Williamson and seconded by Councillor Goodrich.

On being put to the vote 37 Members voted for Councillor Metcalfe and 18 for Councillor Guilding. The Mayor declared Councillor Metcalfe Chairman of the Licensing Act Committee.

In relation to the Planning and Highways Regulatory Committee, Councillor Brayshaw was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Helme was nominated by Councillor Phillippa Williamson and seconded by Councillor Goodrich.

On being put to the vote a majority of 37 Members voted for Councillor Brayshaw. 17 Members voted for Councillor Helme, whereupon the Chairman declared Councillor Brayshaw Chairman of the Planning and Highways Regulatory Committee.

In relation to the Personnel Committee, Councillor Atkinson was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Parkinson was nominated by Councillor Phillippa Williamson and seconded by Councillor Goodrich.

With 33 Members voting for Councillor Atkinson and 23 voting for Councillor Parkinson, the Mayor declared Councillor Atkinson Chairman of the Personnel Committee.

In relation to the Appeals Committee, Councillor Cozler was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Joan Jackson was nominated by Councillor Phillippa Williamson and seconded by Councillor Guilding.

A vote was taken and 39 Members voted for Councillor Cozler. Councillor Joan Jackson received 16 votes and the Mayor declared Councillor Cozler Chairman of the Appeals Committee.

In relation to the Audit Committee, Councillor Mann was nominated by Councillor Warriner and seconded by Councillor Brown and Councillor Thomas was nominated by Councillor Peter Williamson and seconded by Councillor Goodrich.

On being put to the vote 30 Members voted for Councillor Mann and 25 Members voted for Councillor Thomas, whereupon the Chairman declared Councillor Mann Chairman of the Audit Committee.

In relation to the Council Business Committee, Councillor Hall was nominated by Councillor Warriner and seconded by Councillor Brown and Councillor Mace was proposed by Councillor Joan Jackson and seconded by Councillor Goodrich.

With 39 Members voting for Councillor Hall and 17 voting for Councillor Mace, the Mayor declared Councillor Hall Chairman of the Council Business Committee.

In relation to the Standards Committee, Councillor Hughes was nominated by Councillor

Warriner and seconded by Councillor Brown and Councillor Mace was nominated by Councillor Guilding and seconded by Councillor Phillipa Williamson.

35 Members voted for Councillor Hughes and 21 Members voted for Councillor Mace. The Mayor declared Councillor Hughes Chairman of the Standards Committee.

Resolved:

- (1) That the following be appointed Chairmen of the undermentioned Committees for 2016/17:

Overview and Scrutiny Committee	Councillor Ashworth
Budget and Performance Panel	Councillor Brookes
Licensing Regulatory Committee	Councillor Hartley
Licensing Act Committee	Councillor Metcalfe
Planning & Highways Regulatory Committee	Councillor Brayshaw
Personnel Committee	Councillor Atkinson
Appeals Committee	Councillor Cozler
Audit Committee	Councillor Mann
Council Business Committee	Councillor Hall
Standards Committee	Councillor Hughes

13 APPOINTMENTS TO OUTSIDE BODIES (Pages 17 - 19)

The Chief Executive submitted a report to enable Council to consider its appointments to outside bodies, partnerships and boards.

Council noted the information provided in Appendix 2 of the report regarding Members' attendance at meetings of outside bodies and some Members gave updates on their attendance. It was agreed that the information would be amended to reflect the updates provided by Members, and the revised information would be appended to the minutes.

Nominations were taken for the amendments to various outside bodies as follows:-

Board of Trustees of Lancaster Charity

Councillor Pattison was nominated by Councillor Armstrong and seconded by Councillor Brown and Councillor Charles was nominated by Councillor Peter Williamson and seconded by Councillor Phillipa Williamson. On being put to the vote 36 Councillors voted for Councillor Pattison and 18 for Councillor Charles, whereupon Councillor Pattison was appointed.

Lancaster Ripley Church of England Education Trust

Councillor Reynolds was nominated by Councillor Armstrong and seconded by Councillor Brown. Councillor Parkinson was nominated by Councillor Peter Williamson and seconded by Councillor Phillipa Williamson. On being put to the vote 34 Councillors voted for Councillor Reynolds and 20 for Councillor Parkinson, whereupon Councillor Reynolds was appointed.

Preston and Western Lancashire Racial Equality Council

Councillor Barry proposed, seconded by Councillor Caroline Jackson that Councillor Novell be appointed to this outside body following confirmation that Councillor Scott wished to stand down. There were no further nominations and Councillor Novell was appointed to the Preston and Western Lancashire Racial Equality Council.

Councillor Armstrong, seconded by Councillor Brown proposed the following further revisions:

Health Scrutiny Committee

Councillor Pattison (replacing Councillor Hartley)

Heysham Nuclear Power Station LCLC

Councillor Warriner (replacing Councillor Sands)

Lancashire Visitor Economy Forum

Councillor Thynne (replacing Councillor Sands)

Leeds-Morecambe and Settle-Carlisle Railway DP

Councillor Bryning (replacing Councillor Atkinson)

North Lancashire Citizen's Advice Bureaux Board

Councillor Thynne (replacing Councillor Brayshaw)

Rainbow Centre

Councillor Hall (replacing Councillor Whitehead)

North West Home Safety Council

Councillor Pattison (vacant seat)

There being no further nominations Members voted on these revisions which were clearly carried.

In relation to the new BID Company Limited which had replaced the Lancaster Business Improvement District (BID) Management Group, Councillor Armstrong proposed, seconded by Councillor Brown:

“That the basis of appointment to the BID Company Ltd be by virtue of role as Cabinet Member for Economic Regeneration and that the appointment be referred to Cabinet.”

On being put to the vote, the proposition was clearly carried.

Resolved:

- (1) That Council notes the changes that have occurred mid-year, and confirms the appointments set out in Appendix 1 with the following revisions:-

Board of Trustees of Lancaster Charity	Councillor Pattison
Lancaster Ripley Church of England Education Trust	Councillor Reynolds
Preston and Western Lancashire Racial Equality Council	Councillor Novell
Health Scrutiny Committee	Councillor Pattison
Heysham Nuclear Power Station LCLC	Councillor Warriner
Lancashire Visitor Economy Forum	Councillor Thynne
Leeds-Morecambe and Settle-Carlisle Railway DP	Councillor Bryning
North Lancashire Citizen's Advice Bureaux Board	Councillor Thynne
Rainbow Centre	Councillor Hall
North West Home Safety Council	Councillor Pattison

- (2) That the basis of appointment to the BID Company Ltd be by virtue of role as Cabinet Member for Economic Regeneration and that the appointment be referred to Cabinet.

14 APPOINTMENT TO THE LANCASHIRE POLICE AND CRIME PANEL

The Chief Executive submitted a report to advise Council of the options with regard to appointing to the Lancashire Police and Crime Panel. The composition of the Panel reflected the political balance in Lancashire and this had changed as a result of recent local elections. Blackburn-with-Darwin Council, administrators for the Panel, had advised that Lancaster City were requested to appoint one member to the Panel but were unable to confirm which group should make the nomination.

In view of this, Councillor Armstrong proposed, seconded by Councillor Brown:

“That the appointment be deferred to the next Council meeting on 15 June 2016.”

There was no debate and on being put to the vote the proposition was clearly carried.

Resolved:

- (1) That the appointment to the Lancashire Police and Crime Panel be deferred to the next Council meeting on 15 June 2016.

15 LEADER'S REPORT

The Leader presented her report updating Members on various issues since her last report to Council.

Resolved:

- (1) That the report be noted.

16 MEDIUM TERM FINANCIAL STRATEGY 2016 TO 2020 - GOVERNMENT FOUR YEAR SETTLEMENT OFFER

The Chief Officer (Resources) submitted a report to obtain Council's direction on whether it wished to accept the government's offer of a four year finance settlement, as outlined during the recent budget process, and address associated administrative requirements.

Councillor Whitehead proposed, seconded by Councillor Blamire:

“That the recommendations, as set out in the report, be approved.”

By way of an amendment, it was proposed by Councillor Hamilton-Cox and seconded by Councillor Wilkinson:

“That the decision be deferred for discussion at Budget and Performance Panel on 12 July 2016 in order for the implications to be looked at in detail, prior to consideration at full Council on 28 September 2016.”

There was a short debate on the amendment before it was put to the vote and clearly lost.

Members then voted on the substantive motion, which was clearly carried.

Resolved:

- (1) That Council accepts the Government's offer of a four-year Finance Settlement, and authorises the Chief Officer (Resources) to advise Government of Council's decision.
- (2) That the Council's existing Medium Term Financial Strategy (MTFS) document be recognised both as the Council's Efficiency Plan, for the purposes of accepting any four-year Finance Settlement under (1) above, and as the Council's Efficiency Strategy, for the purposes of any Flexible Use of Capital Receipts.

Mayor

(The meeting finished at 8.05 p.m.)

**Any queries regarding these Minutes,
please contact Liz Bateson, Democratic Services - telephone (01524) 582047 or email
ebateson@lancaster.gov.uk**

CABINET MEMBERS AND THEIR RESPONSIBILITIES

As required under Article 7, paragraph 7.07, Responsibility for Functions.

MEMBER	PORTFOLIO AREA
Leader Cllr Eileen Blamire	<ul style="list-style-type: none"> - Relationships with other Councils - Communications - Performance Management - Democratic Services, Legal and HR
Deputy Leader Cllr Janice Hanson	<ul style="list-style-type: none"> - Economic Regeneration - Planning
Cllr Darren Clifford	<ul style="list-style-type: none"> - Leisure, Culture and Tourism - Climate Change
Cllr James Leyshon	<ul style="list-style-type: none"> - Property Services - Car Parking - ICT - Digital Strategy - Customer Services
Cllr Karen Leytham	<ul style="list-style-type: none"> - Housing - Environmental Health
Cllr David Smith	<ul style="list-style-type: none"> - Community Safety - Clean and Green
Cllr Margaret Pattison	<ul style="list-style-type: none"> - Markets - Voluntary Sector - Older People - Rural Areas
Cllr Anne Whitehead	<ul style="list-style-type: none"> - Finance - Revenues and Benefits

NOTES

1. All Cabinet Members will have a responsibility for Community Leadership and working with external partners.
2. Shared services will be led by the relevant Cabinet Member

Overview and Scrutiny Memberships: Agreed at Council on 16 May 2016

Overview and Scrutiny Committee (9) *There was a tie in this grouping between the Conservative and Green Groups for a place passed over on the Budget and Performance Panel by the Labour Group. The Green Group were allocated the place after drawing lots.

Labour (5)*	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Biddulph, Alan	Cooper, Brett	Jackson, Caroline	Ashworth, June		
Brown, Tracy	Williamson, Phillippa				
Devey, Rob					
Reynolds, John					
Whitaker, David					
Substitutes:					
Atkinson, Lucy	Mace, Roger	Mills, Abi			
Hall, Janet	Goodrich, Nigel	Wilkinson, Nick			

Budget and Performance Panel (9)

Labour (5)	Conservative (3)	Green (2)*	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Armstrong, Sam	Gardiner, Andrew	Brookes, Dave			
Hall, Janet	Sykes, Susan	Hamilton-Cox, Tim			
Sherlock, Roger	Williamson, Phillippa				
Thynne, Oscar					
Substitutes:					
Sands, Ron	Wild, John	Wilkinson, Nick			
Warriner, Andrew	Williamson, Peter				

Grouped Regulatory and Standing Committees of Council: Agreed at Council on 16 May 2016 *

****NB there is still an adjustment to be made in this grouping whereby the Conservative group pass a place to either Councillor Woodruff or Councillor Scott. The adjustment will be effected at Council Business Committee on 26 May.***

Licensing Regulatory Committee (9)

Labour (5)	Conservative (3)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Denwood, Sheila	Charles, Susie	Hamilton-Cox, Tim			
Hartley, Colin	Edwards, Charlie				
Metcalf, Terrie	Guilding, Melanie				
Pattison, Margaret					
Redfern, Robert					
Biddulph, Alan	Jackson, Joan	Novell, Rebecca			
Thynne, Oscar	Wild, John				

Licensing Act Committee (15) – *no substitutes permitted* *The Labour group pass a seat to either Councillor Woodruff or Councillor Scott on the Regulatory Grouping of Committees.

Labour (6)*	Conservative (5)	Green (2)	Independent (1)	Councillor Woodruff (TBC)*	Councillor Scott (TBC)*
Armstrong, Sam	Bateson, Stuart	Mills, Abi	Ashworth, June	Tbc	Tbc
Biddulph, Alan	Edwards, Charlie	Wilkinson, Nick			
Cozler, Claire	Guilding, Mel				
Leytham, Karen	Rogerson, Sylvia				
Metcalf, Terrie	Sykes, Susan				
Sherlock, Roger					

Planning and Highways Regulatory Committee (15)

Labour (7)	Conservative (5)	Green (2)	Independent (1)	Councillor Woodruff (0)	Councillor Scott (0)
Blamire, Eileen	Bateson, Stuart	Brookes, Dave	Ashworth, June		
Brayshaw, Carla	Helme, Helen	Kay, Andrew			
Cozler, Claire	Rogerson, Sylvia				
Denwood, Sheila	Thomas, Malcolm				
Leyshon, James	Yates, Peter				
Pattison, Margaret					
Sherlock, Roger					
Substitutes:					
Hanson, Janice	Charles, Susie	Barry, Jon			
Redfern, Robert	Guilding, Mel	Hamilton-Cox, Tim			

Personnel Committee (7)

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Atkinson, Lucy	Parkinson, Jane	Jackson, Caroline			
Kershaw, Ronnie	Rogerson, Sylvia				
Pattison, Margaret					
Smith, David					
Substitutes:					
Brayshaw, Carla	Gardiner, Andrew	Mills, Abi			
Whitaker, David	Williamson, Phillippa				

Audit Committee (7)

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Bryning, Abbott	Thomas, Malcolm	Wilkinson, Nick			
Hartley, Colin	Williamson, Peter				
Mann, Matt					
Whitaker, David					
Hughes, Brendan	Bateson, Stuart	Hamilton-Cox, Tim			
Sherlock, Roger					

Other Standing Committees**Appeals Committee (7)**

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Cozler, Claire	Helme, Helen	Barry, Jon			
Metcalfe, Terrie	Jackson, Joan				
Sherlock, Roger					
Thynne, Oscar					
Substitutes:					
Hanson, Janice	Charles, Susie	Hamilton-Cox, Tim			
Reynolds, John	Cooper, Brett				

Standards Committee (7)

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Hartley, Colin	Mace, Roger	Barry, Jon			
Hughes, Brendan	Yates, Peter				
Sherlock, Roger					
Whitaker, David					
Substitutes:					
Brown, Tracy	Edwards, Charlie	Brookes, Dave			
Hanson, Janice	Goodrich, Nigel				

Council Business Committee (7)

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Blamire, Eileen	Cooper, Brett	Mills, Abi			
Hall, Janet	Mace, Roger				
Reynolds, John					
Warriner, Andrew					
Substitutes:					
Brown, Tracy	Charles, Susie	Hamilton-Cox, Tim			
Metcalfe, Terrie	Sykes, Susan				

PR Member Panel

Appraisal Panel (7)

Labour (4)	Conservative (2)	Green (1)	Independent (0)	Councillor Woodruff (0)	Councillor Scott (0)
Atkinson, Lucy	Charles, Susie	Hamilton-Cox, Tim			
Blamire, Eileen	Jackson, Joan				
Reynolds, John					
Sherlock, Roger					
Substitutes:					
Biddulph, Alan	Jane Parkinson	Wilkinson, Nick			
Clifford, Darren	Phillippa Williamson				

Outside Body Attendance

Outside Body	Councillor	Attendance and Comments
Arnside and Silverdale AONB Unit	Nigel Goodrich	Apologies given for 2 meetings
Board of Trustees of Lancaster Charity	Dave Brookes	Attended 3 meetings
	Tracy Brown	Attended 1 meeting
	Sheila Denwood	Attended 3 meetings
	Karen Leytham (resigned)	Attended 2 meetings
	Robert Redfern	Attended 5 meetings
	Roger Sherlock	Attended 4 meetings
Community Safety Partnership	David Smith	Attended 4 meetings
Court of the University of Lancaster	Sam Armstrong	Attended 1 meeting
	Lucy Atkinson	Attended 1 meeting
	Eileen Blamire	Attended all
	James Leyshon	Attended all
	Matt Mann	Attended 1 meeting
Crook O'Lune Advisory Committee	Jane Parkinson	Attended 1 meeting
	Roger Sherlock	Attended 1 meeting
	Paul Woodruff	No meetings
Domestic Abuse Reduction Group	Lucy Atkinson	Not contacted by DARG
Dukes Playhouse Board of Directors	Alan Biddulph	
	Eileen Blamire	Attended all but one due to clash of meetings
	Claire Cozler	Attended 3 meetings and an away day
	James Leyshon	Attended 3 meetings and an away day
Forest of Bowland AONB Committee	Jane Parkinson	Attended 2 out of 3 meetings
Friendship Centre Management Committee	Dave Brookes	Attended 10 meetings
Furness Line Community Railway Partnership	Peter Yates	Attended 3 meetings
Fylde, Lancaster and Wyre Children's Partnership Board	Tracy Brown	
George Fox School Educational Charity	Susan Sykes	Attended 1 meeting

Appendix 2

H2H Landscape Partnership Board	Peter Yates	Attended 2 meetings
Health and Wellbeing Partnership	Karen Leytham	None but Darren Clifford attended 2 meetings as sub
Health Scrutiny Committee	Colin Hartley	Attended 6 meetings
Heysham Mossgate (Community Facilities) Co. Ltd.	Colin Hartley	Attended 4 meetings
Heysham Nuclear Power Station LCLC	Stuart Bateson	None. Comment from Cllr Bateson "As I'm an employee I know the information before it is report to the LCLC"
	Alan Biddulph	Attended none
	Carla Brayshaw	Attended the only meeting – held in November 2015
	Abbott Bryning	Attended 2 meetings
	Brett Cooper	Attended none
	Andrew Gardiner	
	Colin Hartley	Attended the only meeting
	Margaret Pattison	One meeting, clashed with another one, could not attend
	Ron Sands	
Homelessness Forum	Tracy Brown	
Kings Own Royal Regiment Museum	Liz Scott	None – meeting later on in the year
Lancashire Leaders' Meeting	Eileen Blamire	Attended all but one due to illness – replaced by Janice Hanson
Lancashire Visitor Economy Forum	Ron Sands	
Lancashire Waste Partnership	David Smith	Attended 3 meetings
Lancaster and Morecambe Fairtrade District Steering Group	Brett Cooper	Attended none
Lancaster and Skipton Rail User Group	Peter Yates	Attended 4 meetings
Lancaster Community Fund Grants Panel	Jon Barry	Attended 1 meeting, 2 nd one cancelled
	Margaret Pattison	Only one meeting called and subsequently cancelled
Lancaster District Chamber of Commerce	Brendan Hughes	Attended 5 meetings
Lancaster District CVS	Roger Sherlock	Attended 1 meeting – others clashed with other meetings
Lancaster Ripley Church of England Education Trust	Abbott Bryning	Attended 3 meetings
	Vacancy	
Lancaster University Council	Andrew Warriner	Attended 4 meetings
Landscapes for Life	Nigel Goodrich	There haven't been any meetings
Leeds-Morecambe and Settle-Carlisle Railway Development Partnership	Lucy Atkinson	Attended 2 meetings

Appendix 2

LGA Coastal Issues Special Interest Group	Darren Clifford	Not invited to any meetings as yet
Lune Park Children's Centre	Tracy Brown	
Management Group of Lancaster Business Improvement District (BID)	Janice Hanson	Attended 10 management meetings and 5 finance committee meetings
Marsh Community Centre Management Committee	Jon Barry	Attended a number of meetings
Morecambe Bay Partnership	Janice Hanson	None
Museums Advisory Forum	Darren Clifford	Attended 3 meetings
	Phillippa Williamson	Attended both meetings since appointed in Nov 2015
North Lancashire Citizen's Advice Bureaux Board	Carla Brayshaw	Attended AGM, away day and 3 further meetings. Unfortunately their meetings often clash with Council
	Alan Biddulph	Attended 3 meetings
	David Whitaker	Attended 5 meetings
North West Home Safety Council	Vacancy x 2	
North West Local Authorities Employers' Organisation	Liz Scott	Attended 1 meeting
Preston and Western Lancs Racial Equality Council	Liz Scott	None – has stood down from this outside body
Rainbow Centre	Margaret Pattison	Not invited to any meetings (this has been sorted out now, mix)
	Anne Whitehead	Not invited to any meetings (up with email addresses)
Relate Lancashire – Lancaster District	Lucy Atkinson	Not contacted by Relate
Reserve Forces and Cadets Association for NW England and Isle of Man	Abbott Bryning	Took over recently and therefore no meetings attended as yet